



ASSETS AND FACILITIES SUB-COMMITTEE

5 September 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Assets and Facilities Sub-Committee at which your attendance is summoned, will be held at **Mayor's Parlour - Town Hall** on **Monday, 11th September, 2023** at **3.30 pm** to transact the business specified in the Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: Councillors J Atkins (Chair), R Phipps (Deputy Chair), M Jackman, P Lloyd, V Rudge and C Williams



For information – to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the will not form part of the Minutes of the meeting.*



AGENDA

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

3. **Minutes (Pages 5 - 8)**

To approve, sign and adopt the minutes of the Assets & Facilities Sub-Committee meeting held on 31st July 2023.

Action Point Updates

Major Project Update

4. **Replacement CCTV (Verbal Report)**

Other Works

New Items

5. **Disposal of Xmas Lights**

6. **Formation of a "Teignmouth in Bloom" (To be renamed) Working group to replace the existing outside body**

To replace the existing "Teignmouth in Bloom" outside body with a working group off of the Assets committee.

Initially comprising the existing members of the outside body, Terms of reference to be drafted by them for the next Assets Committee.

7. **Teignmouth in Bloom locations (Verbal Report)**

8. **Triangle Electrics (Verbal Report)**

9. **Recap on any new Action Points**

10. **Date of Next Meeting**

20th November 2023 15:30 Mayors parlour